



**STATE OF HAWAII
DEPARTMENT OF EDUCATION**

P.O. BOX 2360
HONOLULU, HAWAII 96804

OFFICE OF STRATEGY, INNOVATION AND PERFORMANCE

April 24, 2019

**Attention Required
May 24, 2019**

TO: Deputy Superintendent
Complex Area Superintendents
Public Charter School Executive Director
Principals (All)
Public Charter School Directors (All)

FROM: Rodney Luke 
Assistant Superintendent

SUBJECT: **Accepting Applications for Summer 2019 HSA Science and EOC Exams
(Biology, Algebra 1, and Algebra 2) Rubric Validation Committees**

The Department of Education's Assessment Section is accepting applications from individuals to serve on various Hawaii Statewide Assessment Program (HSAP) rubric validation committees. The committees will conduct rubric validation of HSA Science items aligned to Next Generation Science Standards (NGSS) and end-of-course (EOC) exam items for Biology 1, Algebra 1 and Algebra 2 that were field tested during SY 2018-19. Committee members will review, and potentially revise, the scoring rubrics and assertions for the field tested items based upon item performance data collected during the field test. Applications are being accepted from general education, special education, and English learner teachers who are familiar with the NGSS and the Hawaii Common Core in mathematics.

Content	Grades	Date/Times	Stipend*
Science	3-5	June 17 – 19, 2019 8:00 a.m. - 4:00 p.m.	\$178.42 per day
	6-8		
Biology	High School	June 20 – 21, 2019 8:00 a.m. – 4:00 p.m.	\$178.42 per day
Algebra 1 and 2	High School	July 8, 2019 8:00 a.m. – 4:00 p.m.	\$178.42 per day

**The stipend provided for each committee may vary, based on the number of hours required to complete the work.*

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If you would like to be considered for one of the Rubric Validation Committees, please submit your application no later than **Friday, May 24, 2019** using the link <http://bit.ly/ScienceBioCACJune2019>.

After submitting your online application form, you will receive a system-generated email confirming receipt of your information from the American Institutes for Research (AIR). You will then enter a pool of possible participants for the committee(s) you have indicated on the application form. The Department of Education will select participants from the pool to ensure diverse, balanced committees. If you are selected for a committee, you will receive a separate, additional confirmation notice via email. **Please do not attend a committee meeting without receiving a committee confirmation email.**

All meetings will be held at the American Institutes for Research (AIR) office located at 1601 Kapiolani Boulevard, Suite 900, in Honolulu.

Participants must be able to serve on all of the days that have been scheduled for a committee. The committees will meet as listed in the schedules above and each participant will be expected to be available during these hours each day that the participant's assigned committee meets.

For neighbor island committee members, AIR will make all travel arrangements, including air and ground transportation and hotel accommodations. Participants will be reimbursed for parking fees at their home airports. AIR will not honor travel coupons or reimburse participants who make their own travel arrangements.

For Oahu committee members, AIR will provide parking validation at the meeting site. Participants will not be reimbursed for mileage or gas.

If you have any questions, contact Paul Dumas, Test Development Specialist, Assessment Section, at (808) 307-3636 or via Lotus Notes email.

RL:pd

c: Assessment and Accountability Branch