# Welcome!

## Checkpoint Assessments

With Doug Strausbaugh

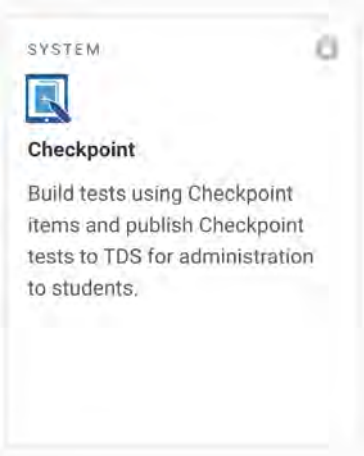
Senior Project Coordinator | **Cambium Assessment**

# Checkpoint Agenda

Today's Tasks:

- Introduction to Checkpoint
  - What is Checkpoint?
  - Accessing the system via the Smarter Balanced or Science portal.
  - Logging in.
  - System Layout and Walkthrough.
- Viewing/Creating tests in Checkpoint
  - Accessing item libraries.
  - Creating and adding items to tests.
  - Creating tests using the Test Generator Wizard.
  - Publishing and administering tests.
- Administering tests via the TA Interface
  - Creating a Test Session.
  - How students access the test.
- Results
  - Accessing results in the Centralized Reporting System (CRS)

# What is Checkpoint?




The Checkpoint system is a content creation tool. Educators can:

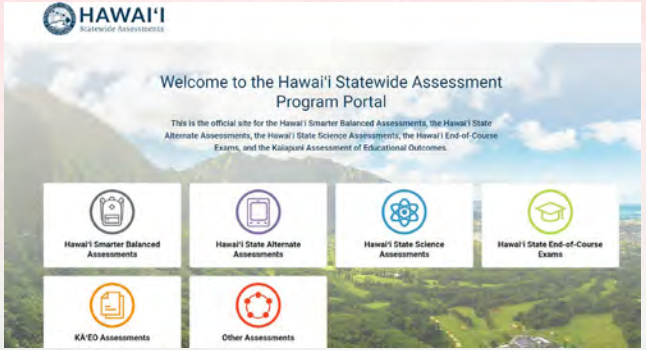
- Create test items
- Build tests
- Deliver tests to students via the Test Administration System (TDS) like they do for interim and summative assessments
- Retrieve scores from the Centralized Reporting System (CRS).

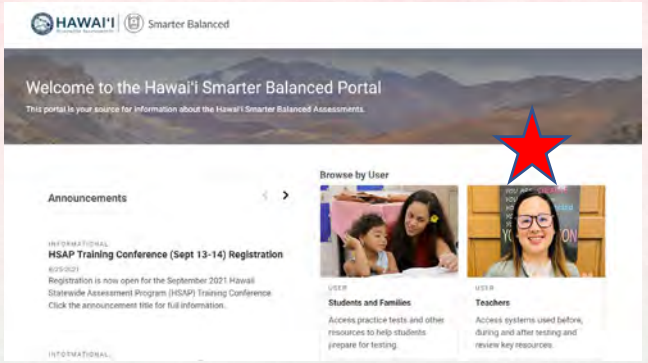
These Checkpoint-created items and tests can be used for various purposes such as pre- and post-testing and/or a check for understanding during instruction.

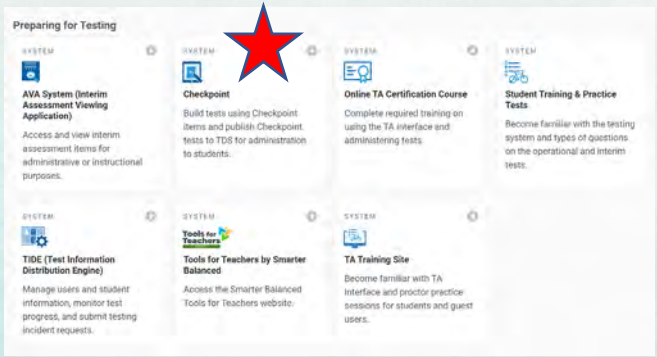
In addition to creating your own items and aligning them to state-standards, additional existing items are available to create tests with. There are also a number pre-populated tests for quick testing use. We will discuss these existing item libraries and existing tests in the next few slides.

# Log-in to Checkpoint

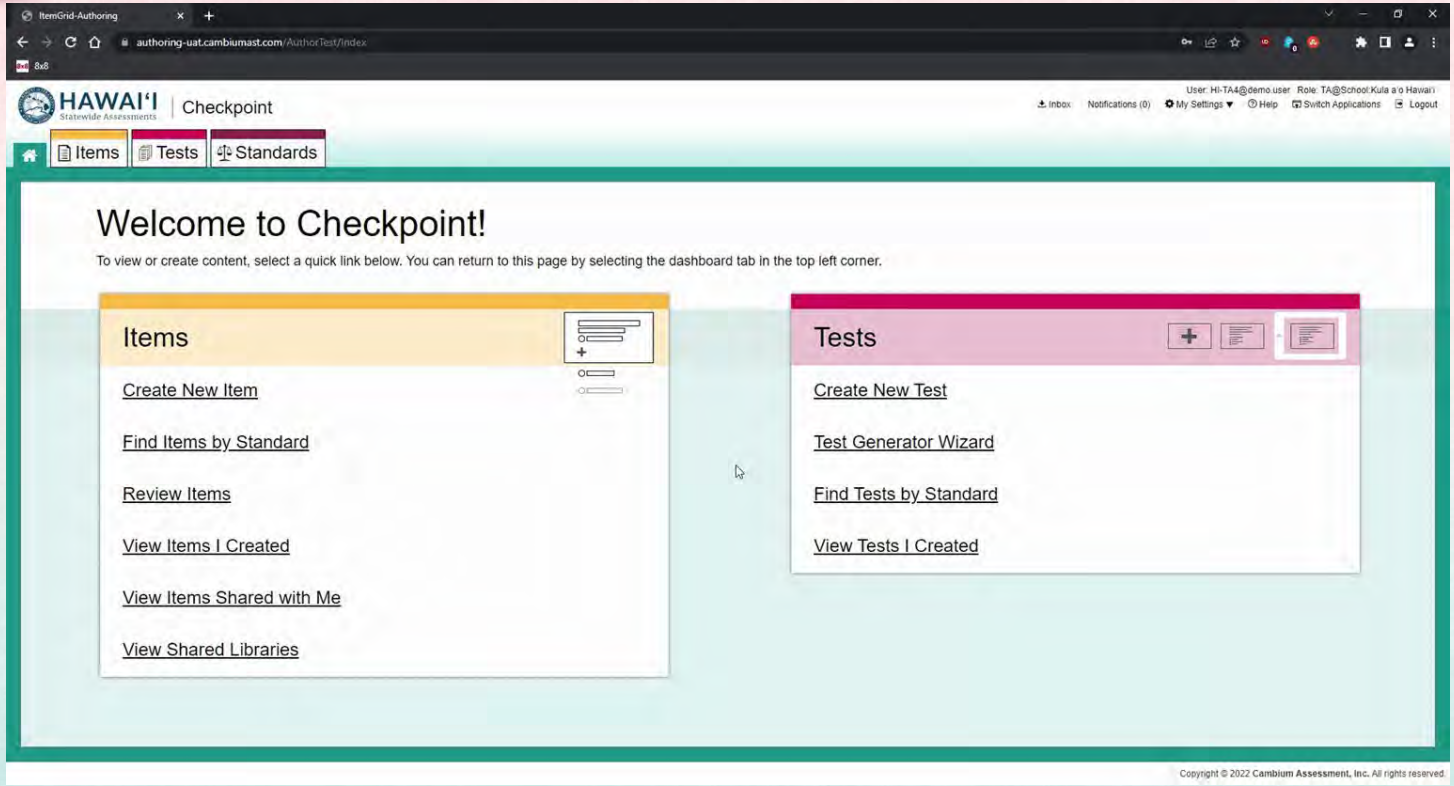
https://hi-authoring.cambiumast.com/



# The Yellow Item Tab

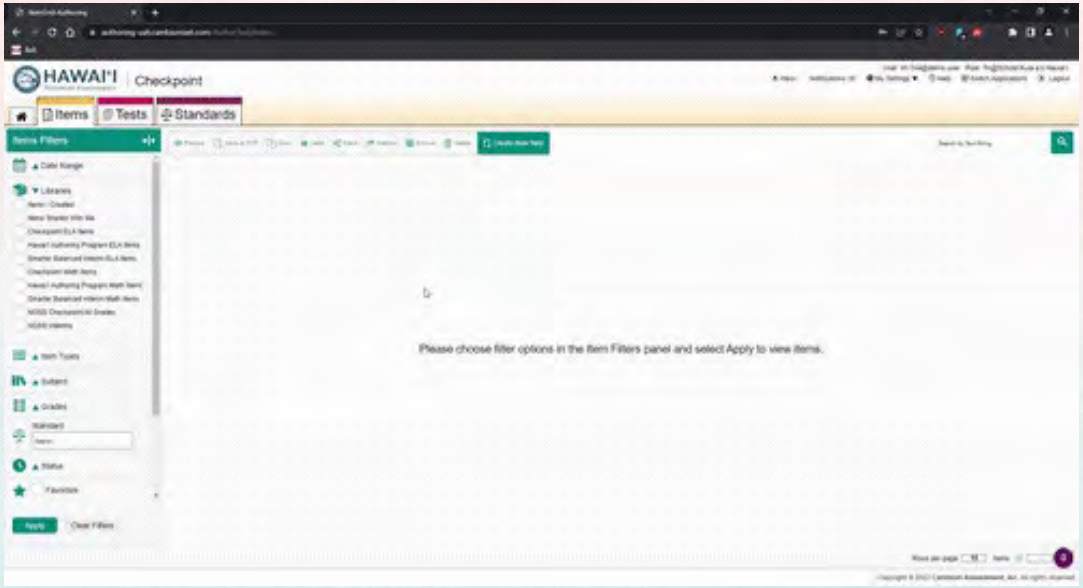


# Item Filters Panel

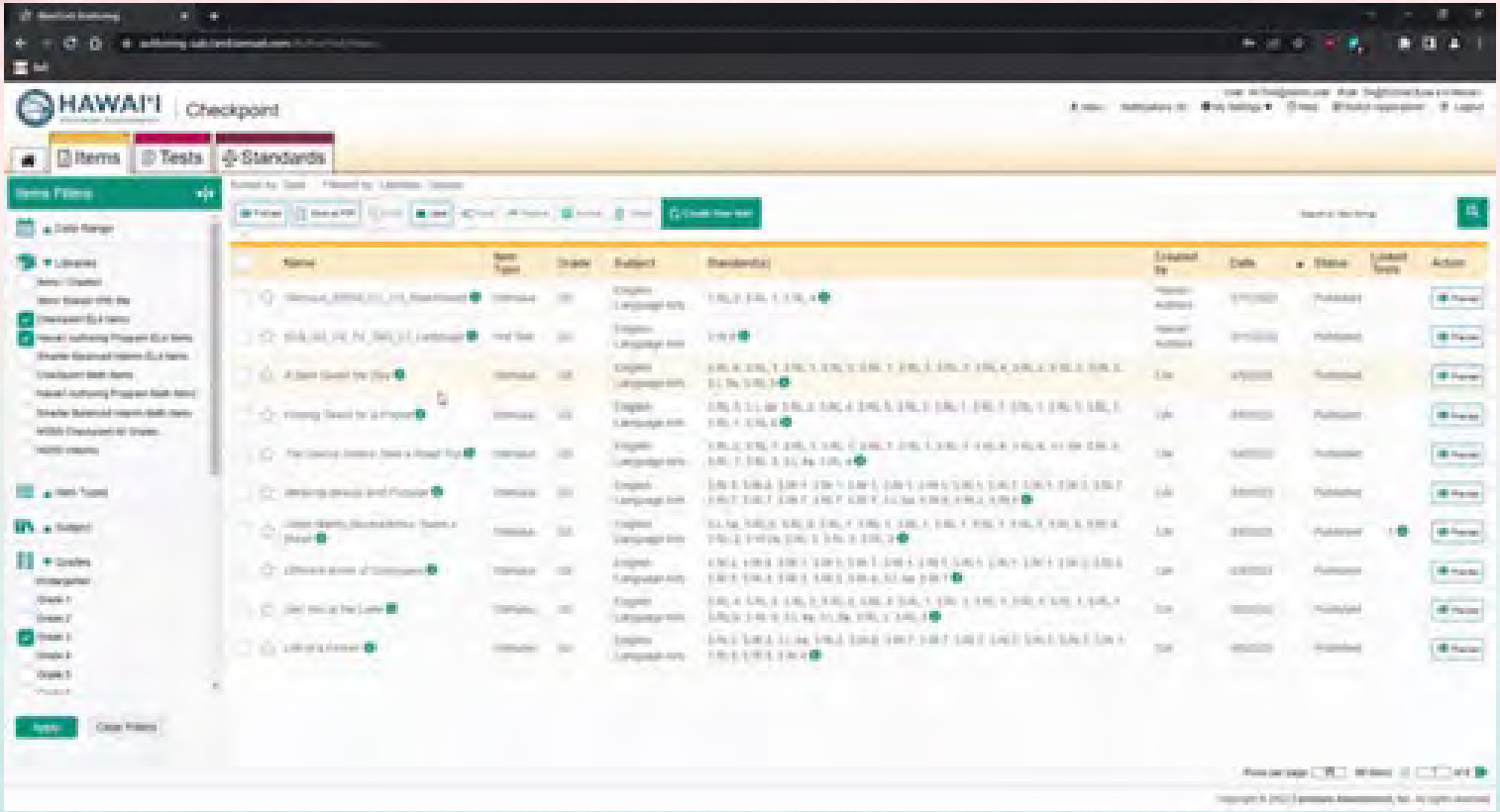
Use the Item Filters panel in the yellow Items tab to search item libraries.

You can filter by date range, item libraries, item type, grades, subject, standard, status (draft, published, archived), favorites, items to review, labels, or stimulus associations.

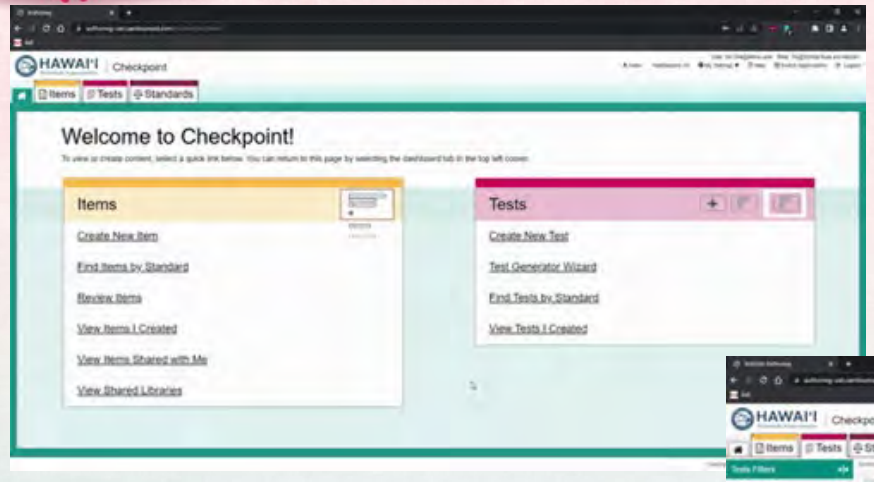
Select the green Apply button when ready to see results. The dashboard will populate based on what is available for use.

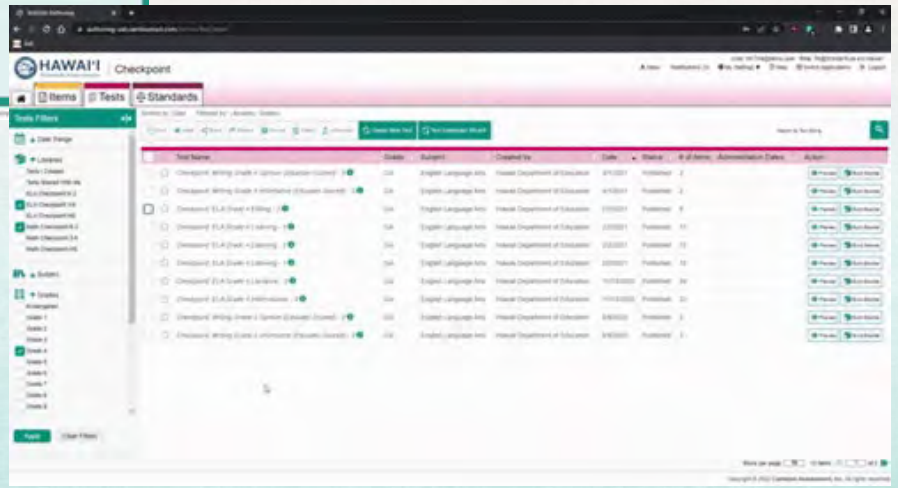


# Filtered Items and Preview

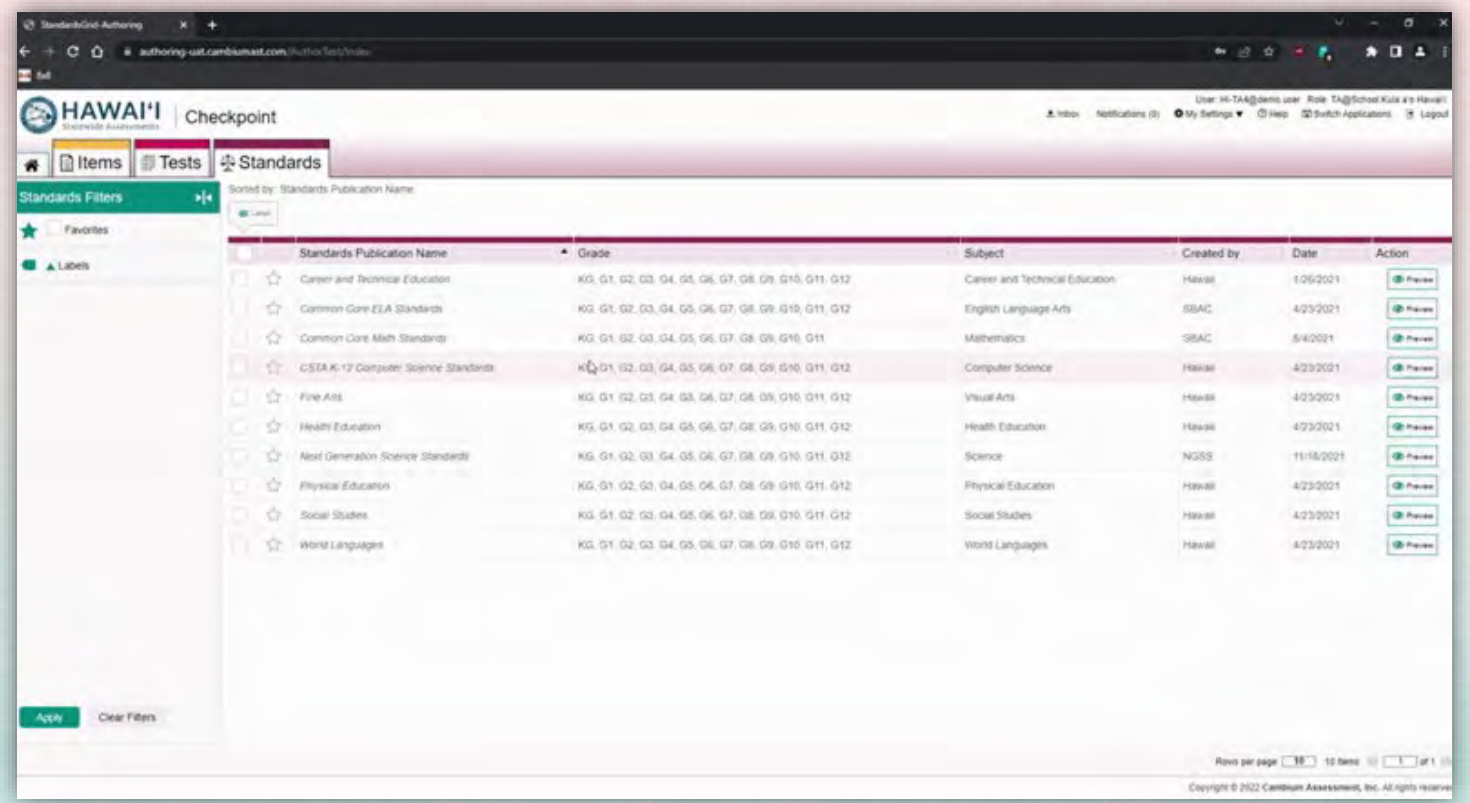


# The Red Test Tab



# Preview Standards



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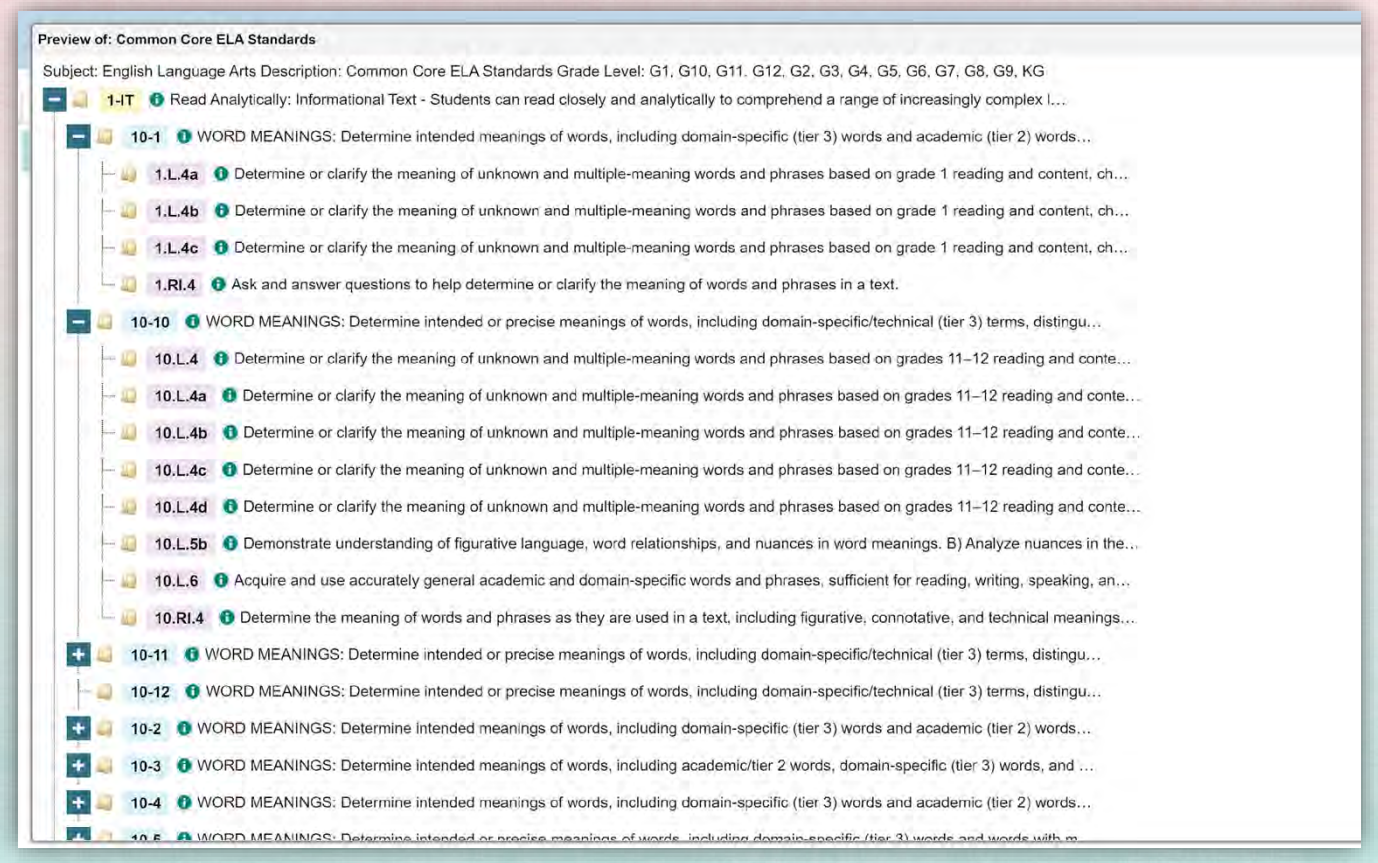
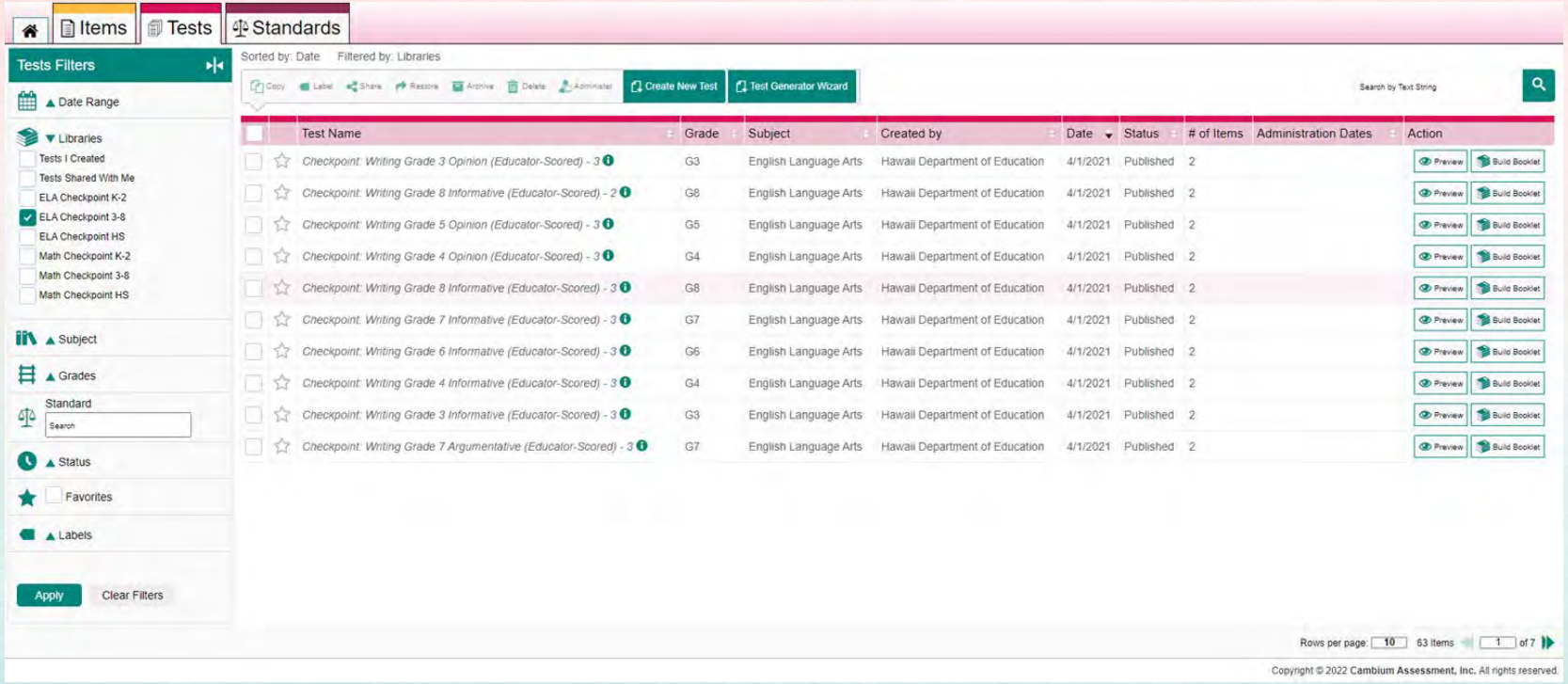
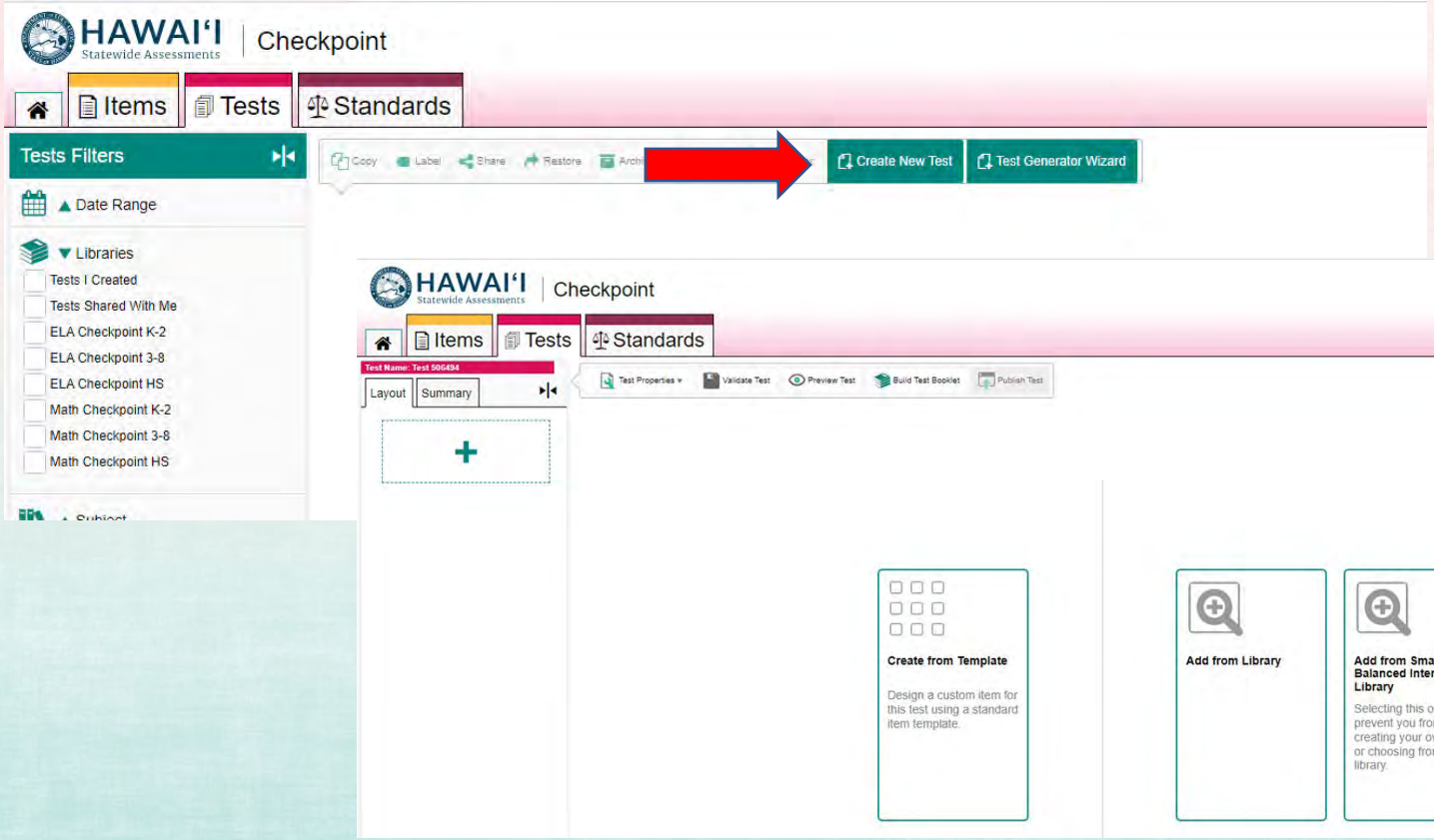


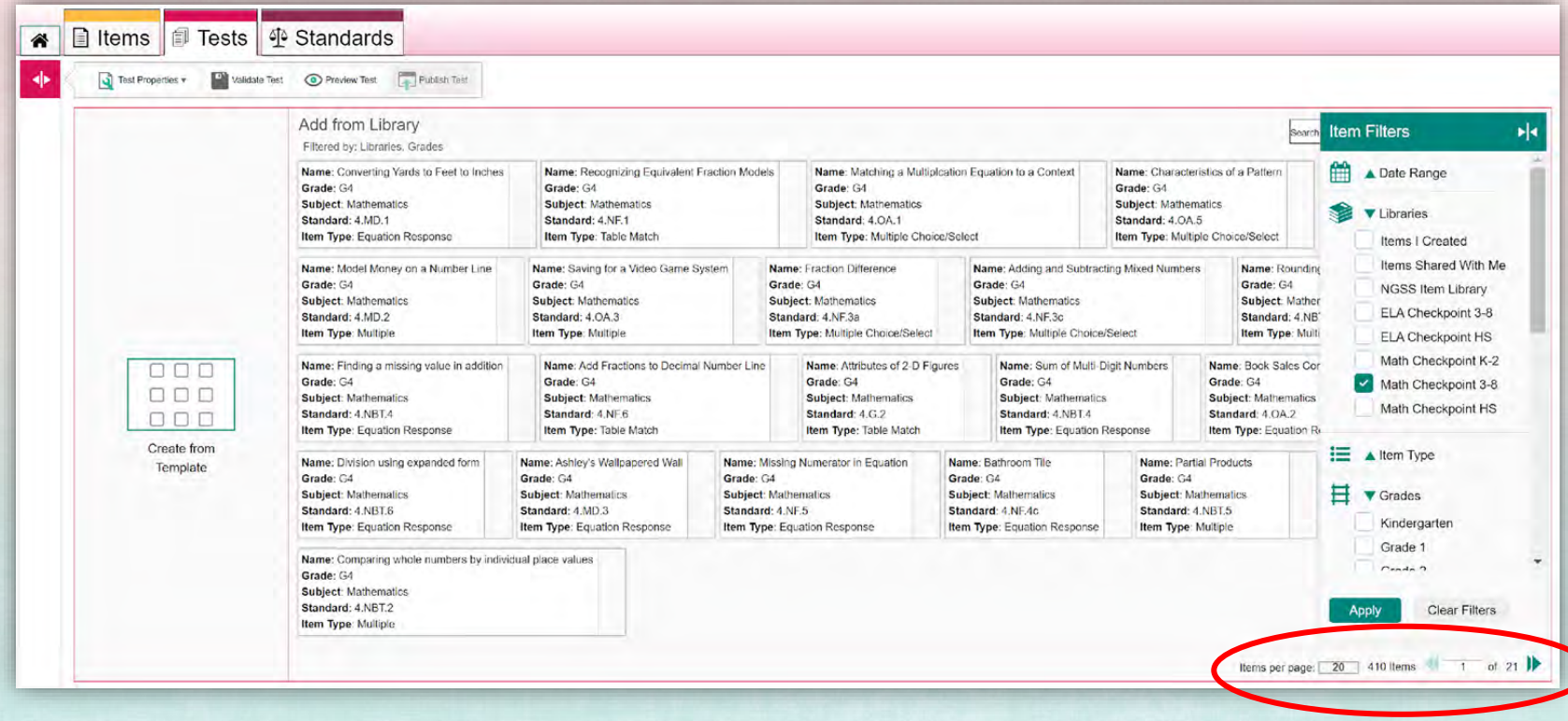
# Test Tab Homepage



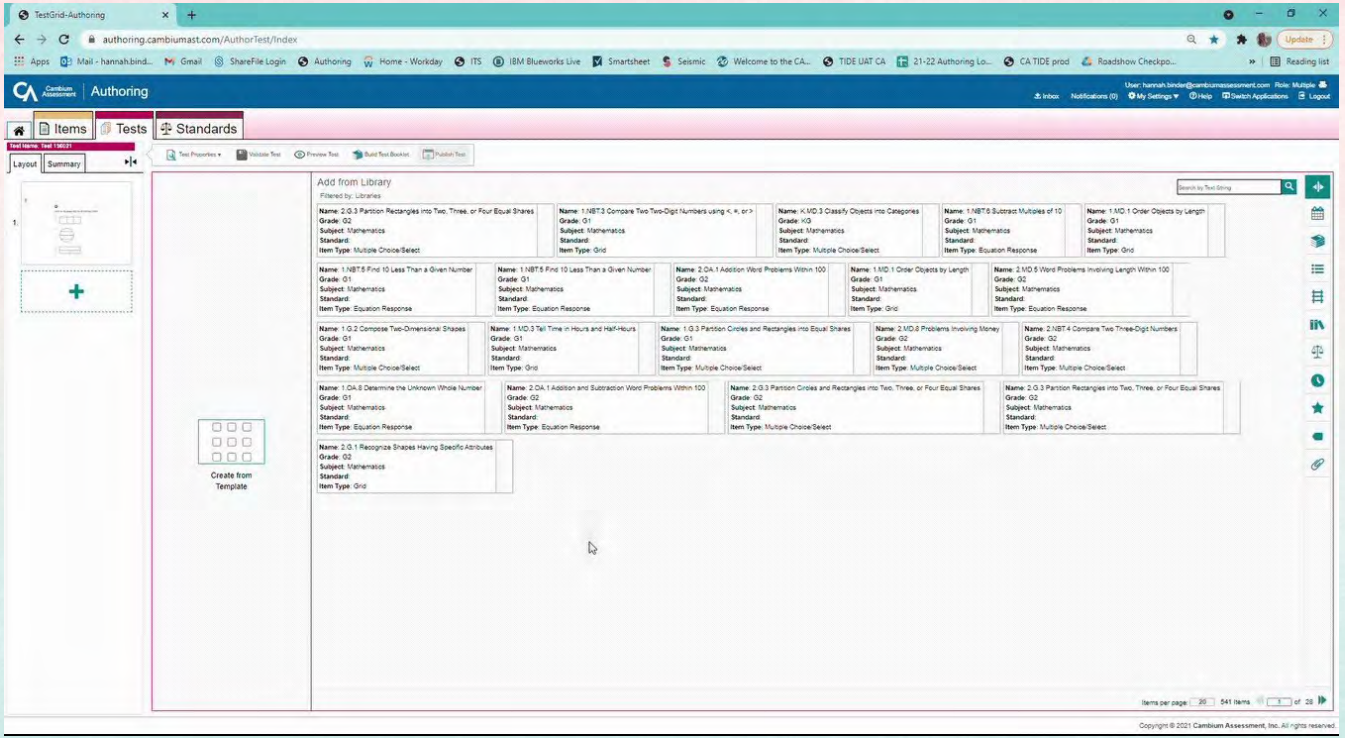
# Create a Test



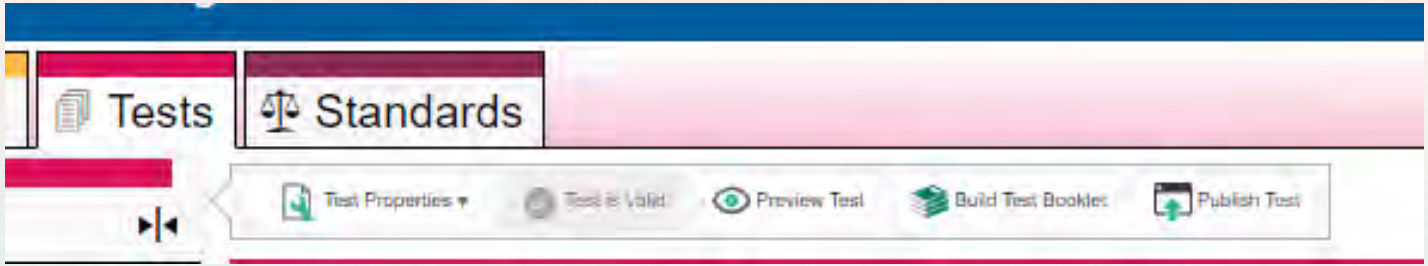
# Filtered Library Results for Creating a Test



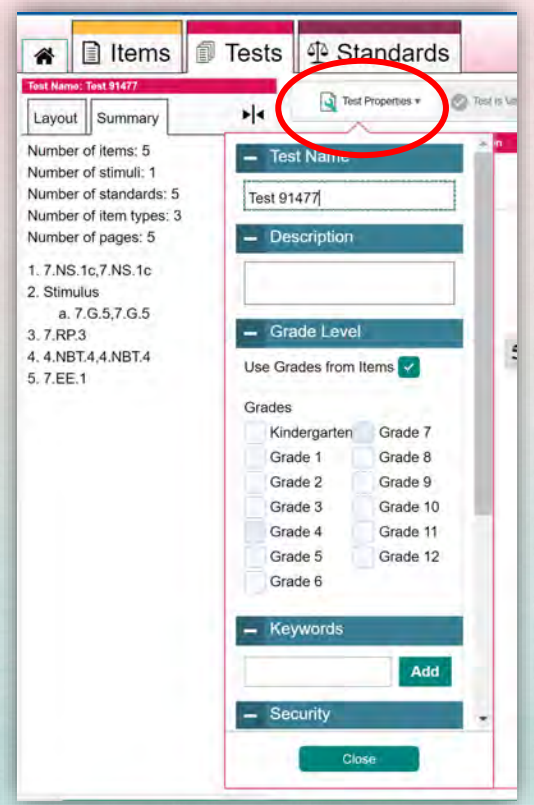
# Continue to Build the Test



# Test Building Buttons



# Summary View and Test Properties



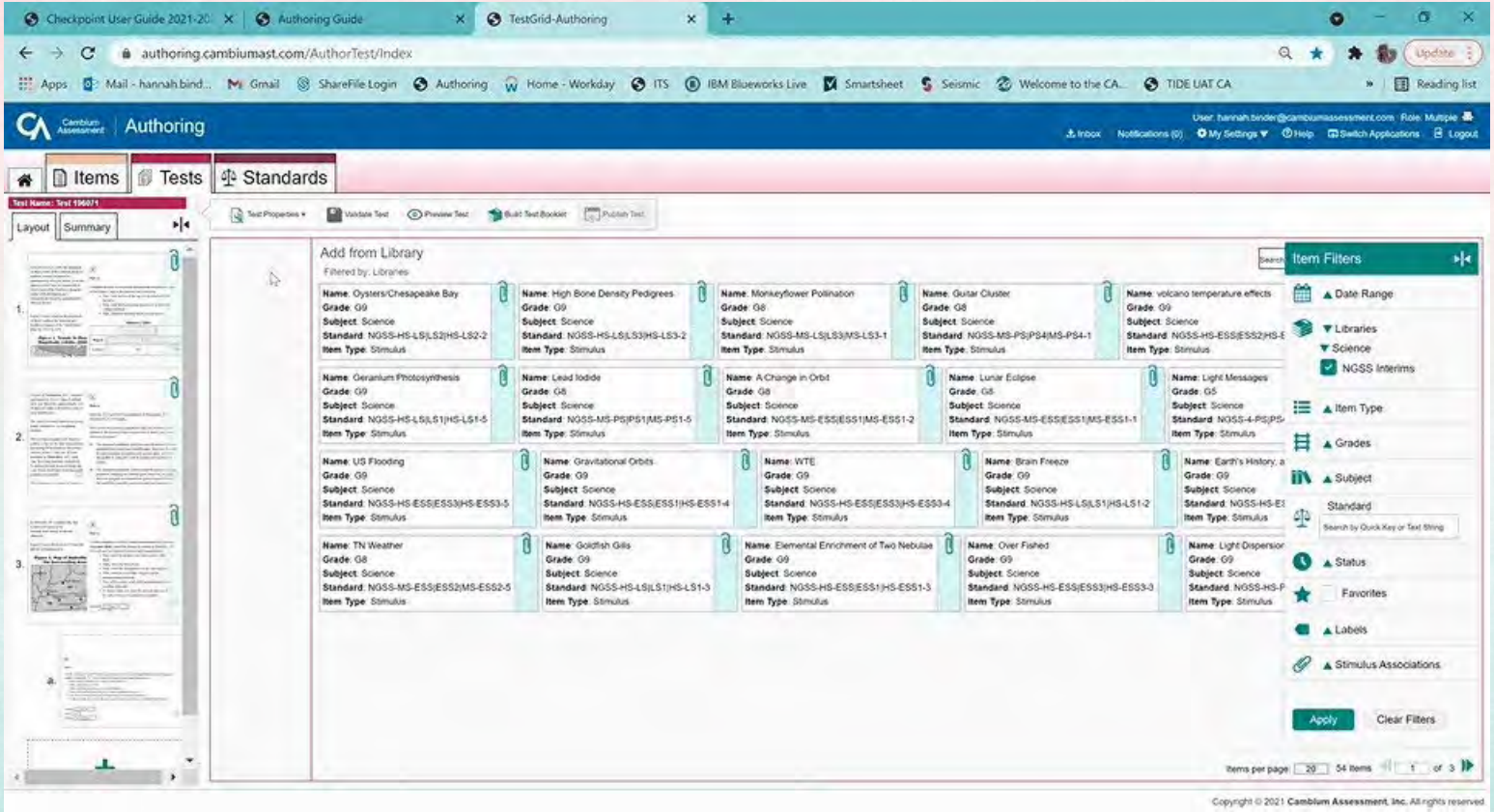

Test Properties include:

- A test name that you or your TA proctor will recognize
- A description of the test
- Grade levels that the test covered
- Keywords for others to find the test (if you decide to share it)
- Security turned On, if you want to turn off the ability to preview an item in the performance results

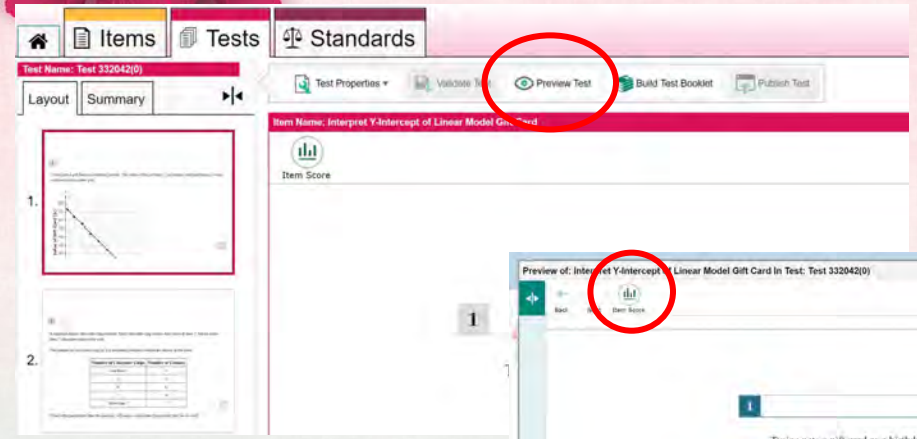
Tools include:

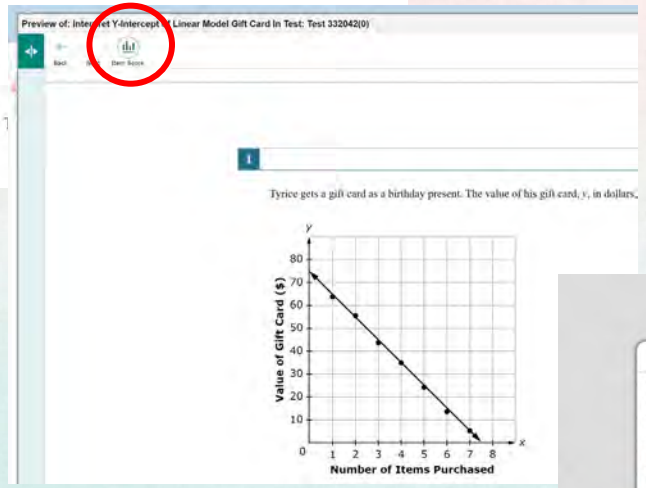
- Appropriate calculator option for Math tests
- Periodic Table
- Thesaurus
- Dictionary
- Text-to-Speech

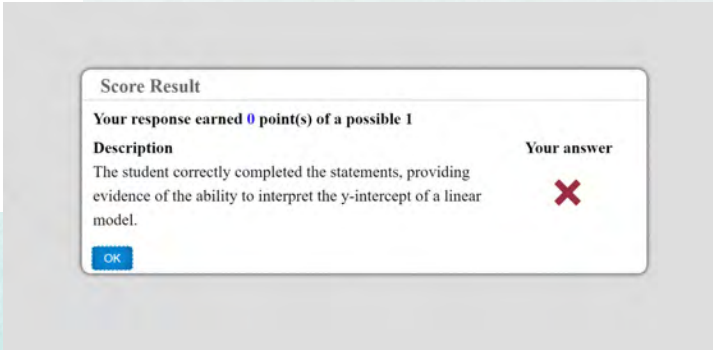
# Test is Valid



# Previewing a Test & Checking the Answers



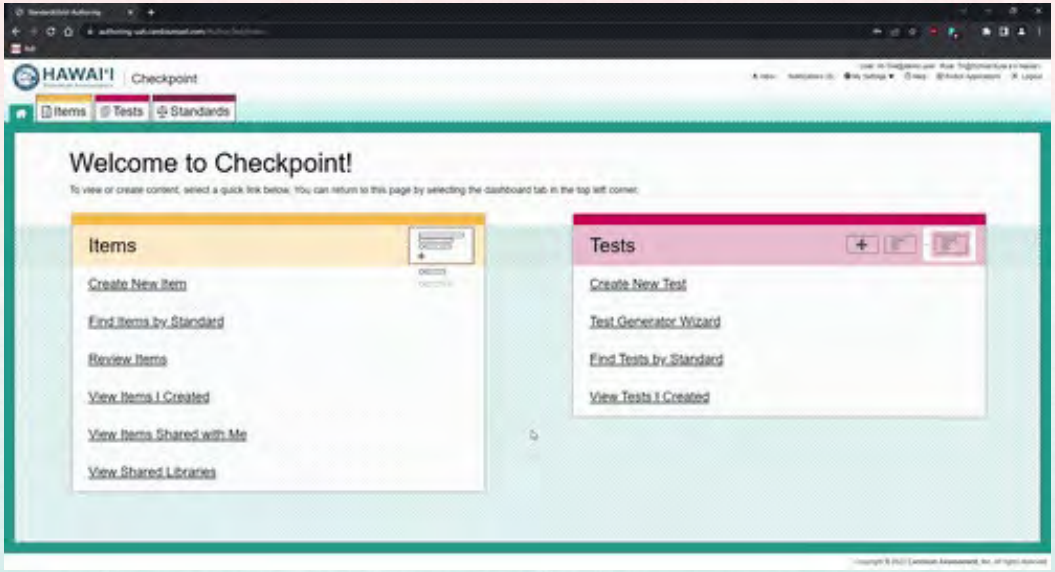
# Test Generator Wizard

New this year to Checkpoint is the Test Generator Wizard.

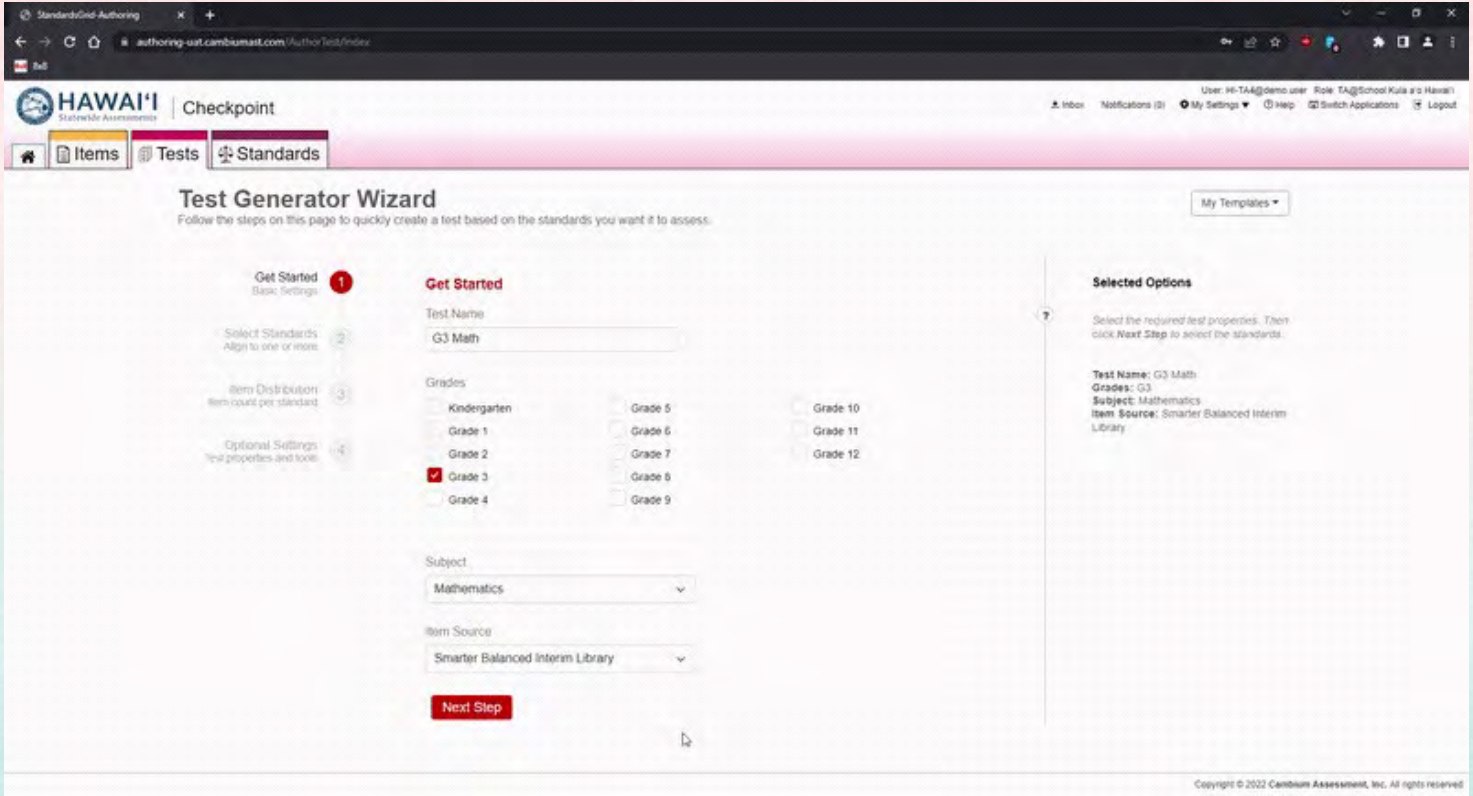
This tool will allow you to quickly create a new test based on the same filters you use when creating a new test manually.

After making a few quick selections for subject, grade level, and standard, you can generate a test with a number of questions that you specify.

Once the test has been generated, you can preview and edit it to your liking by following the process discussed earlier.



# Test Generator Wizard



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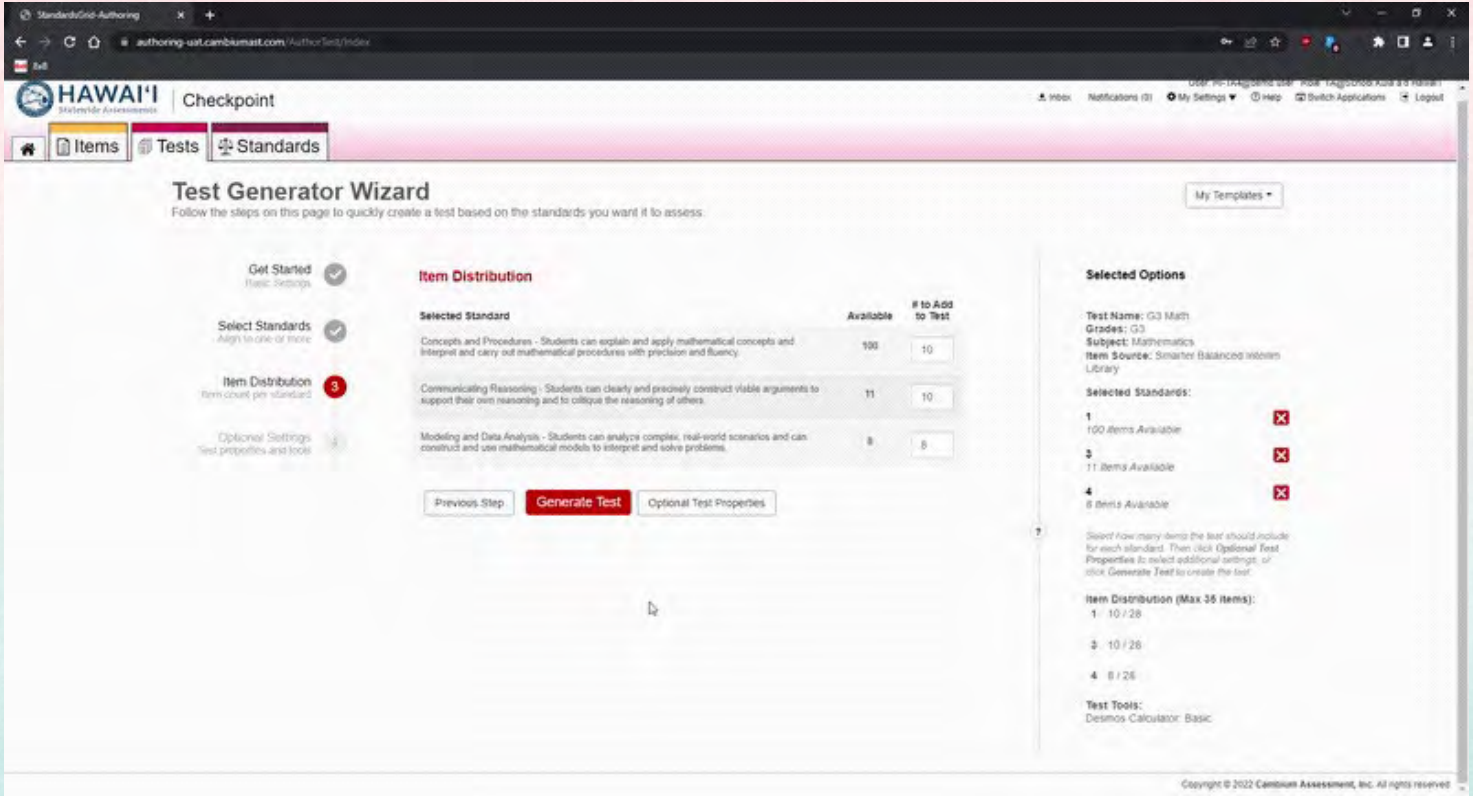

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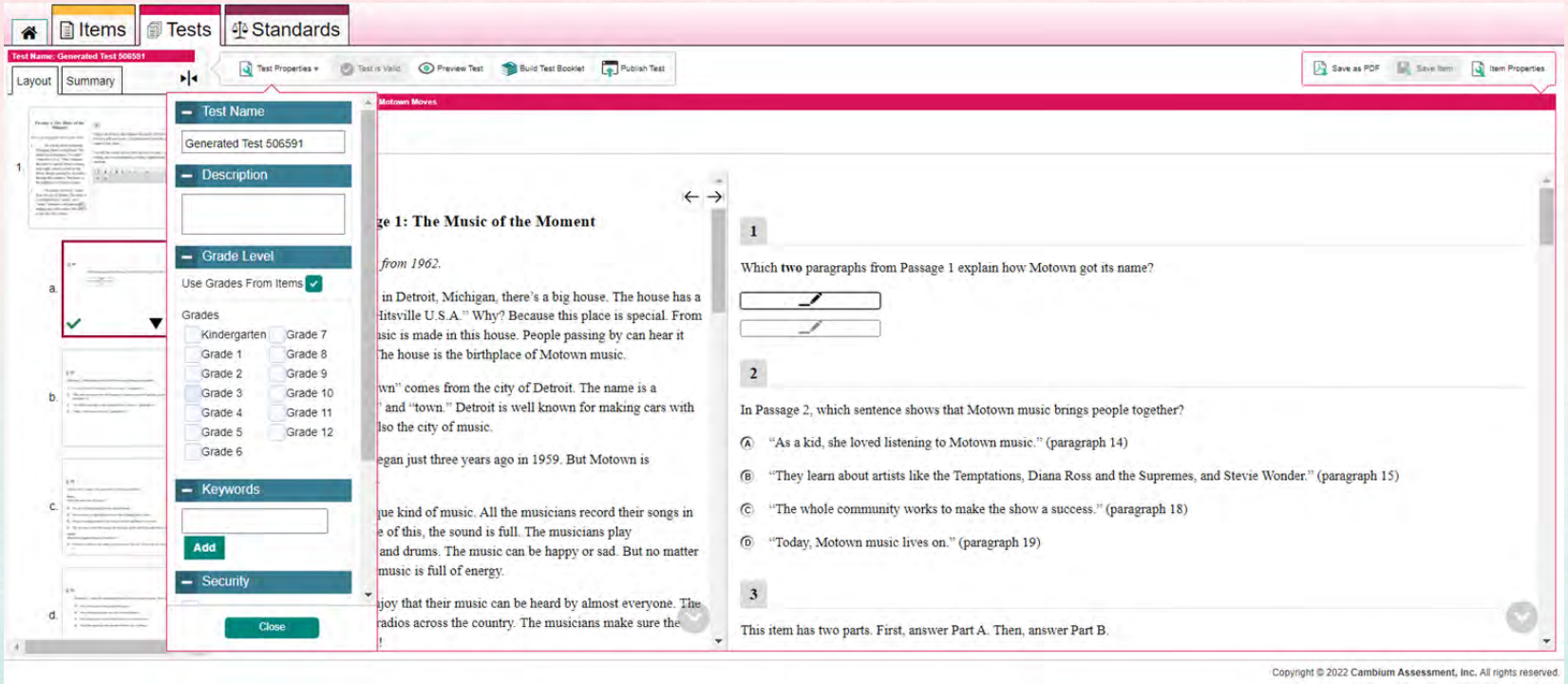
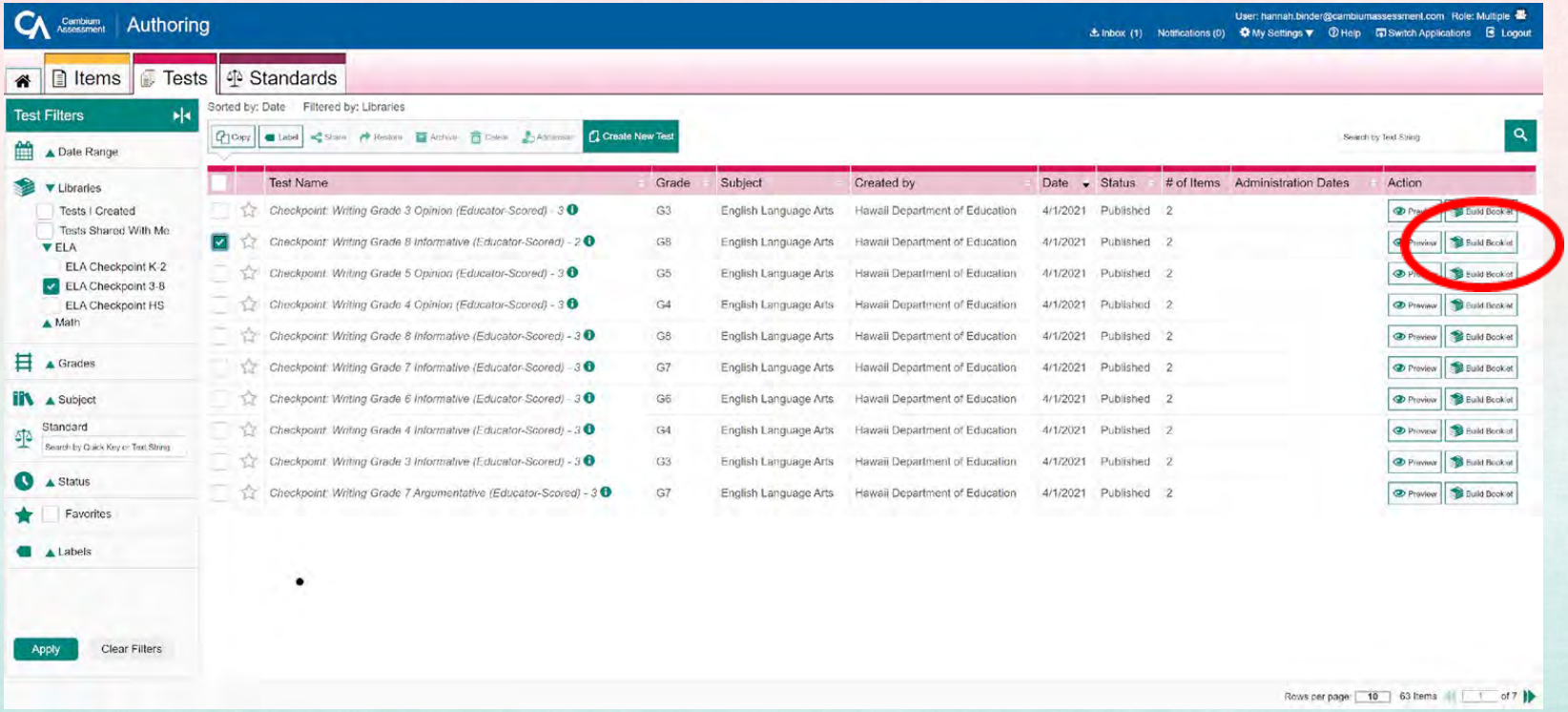


# Build Test Booklet



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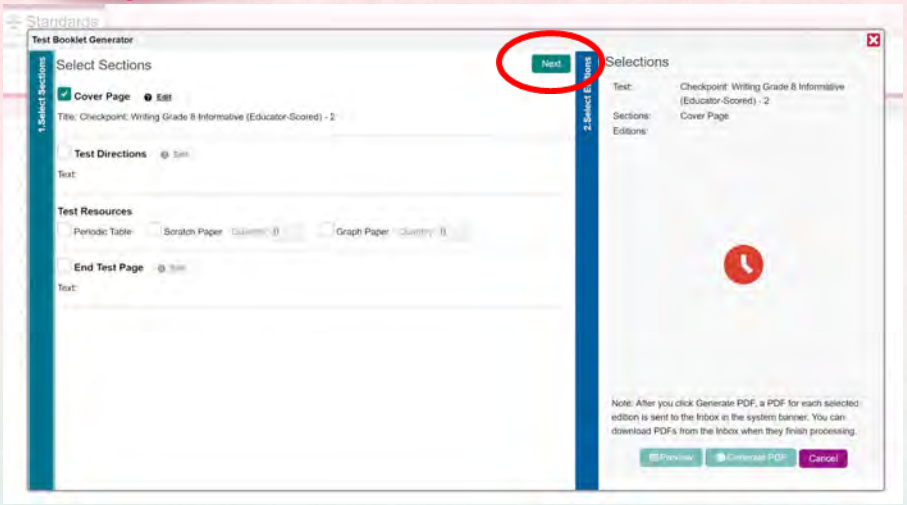


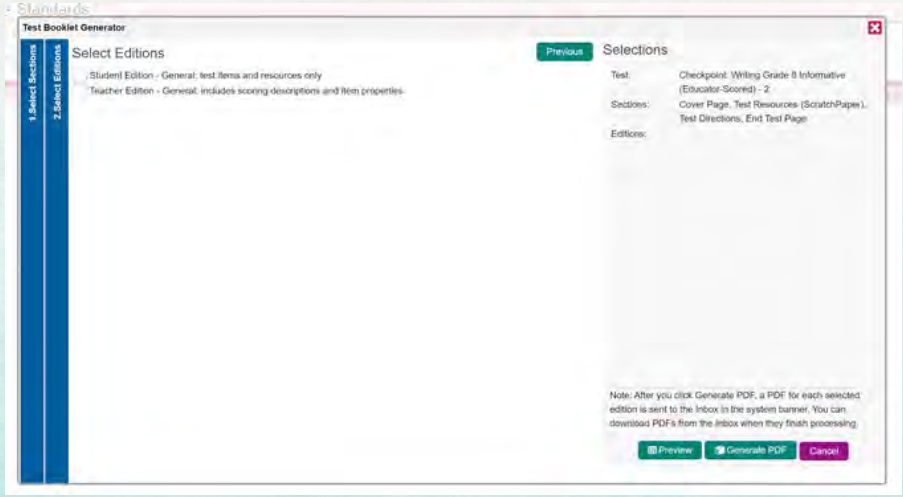

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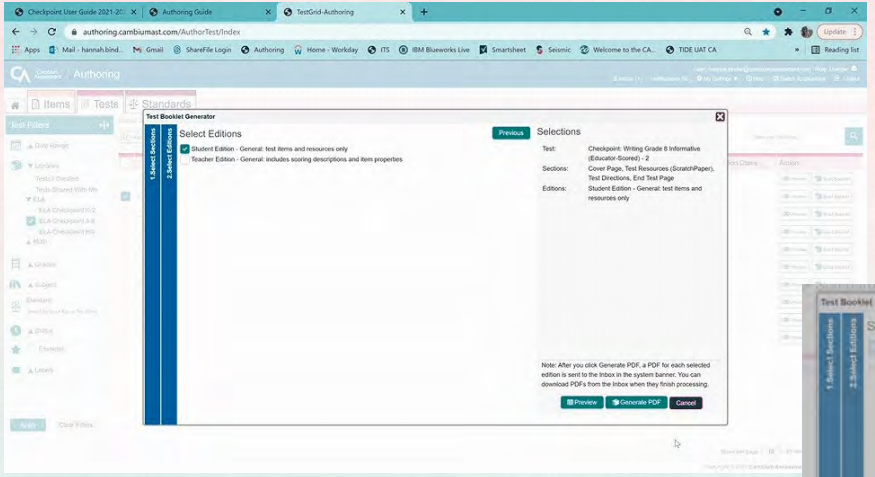
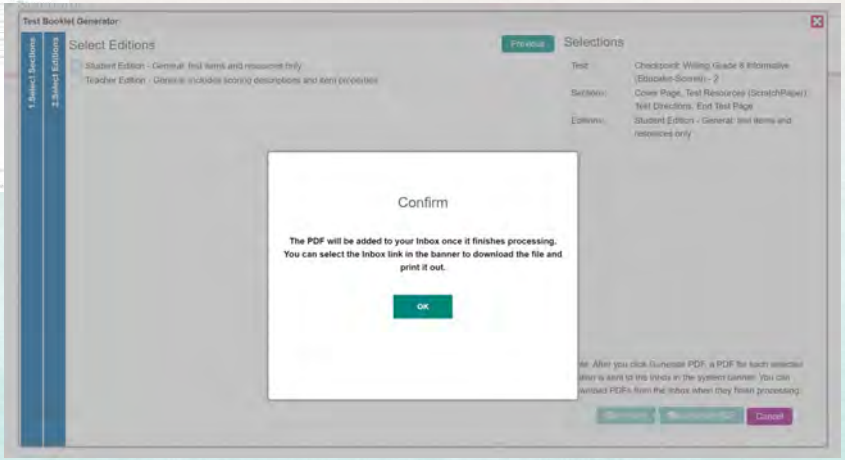
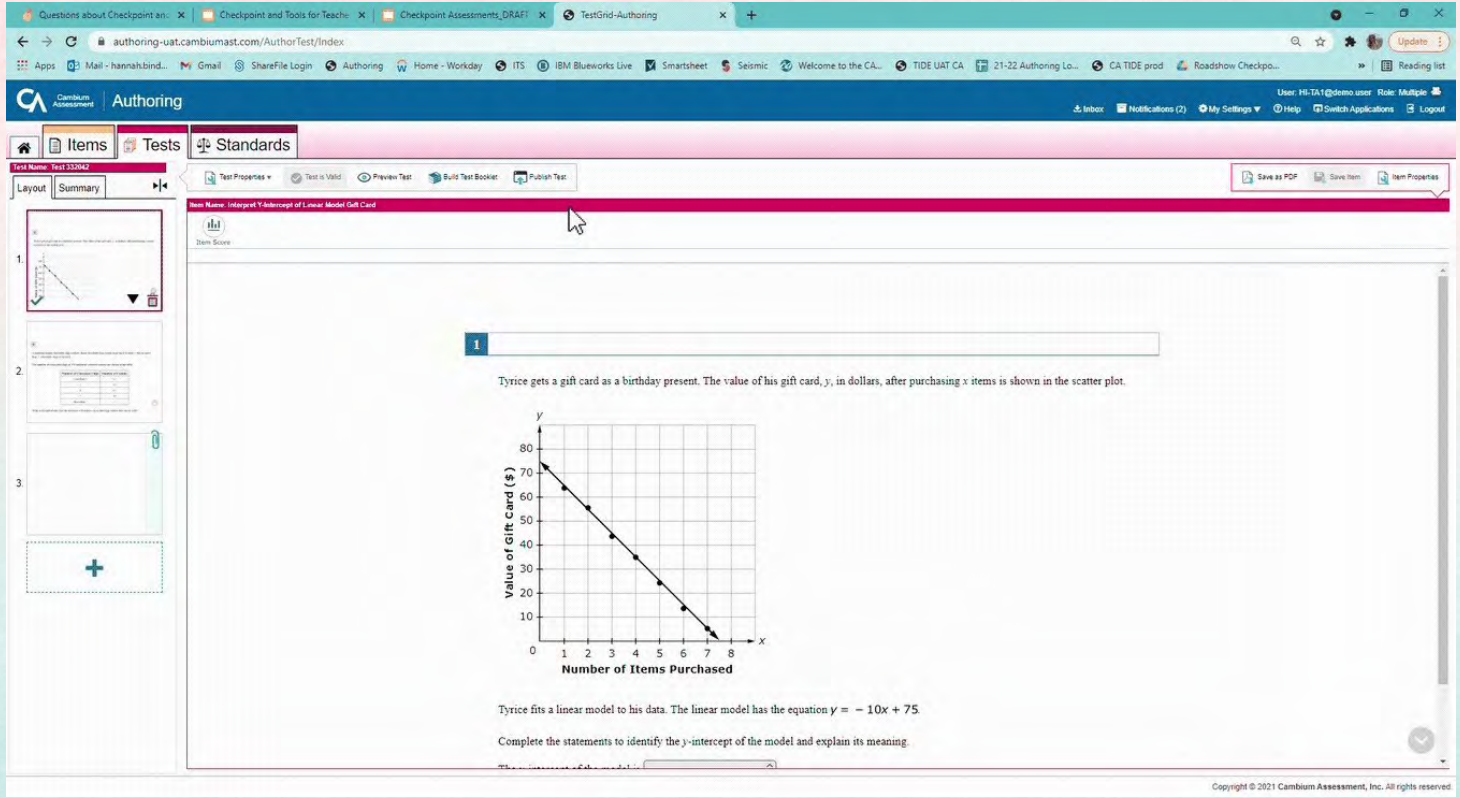
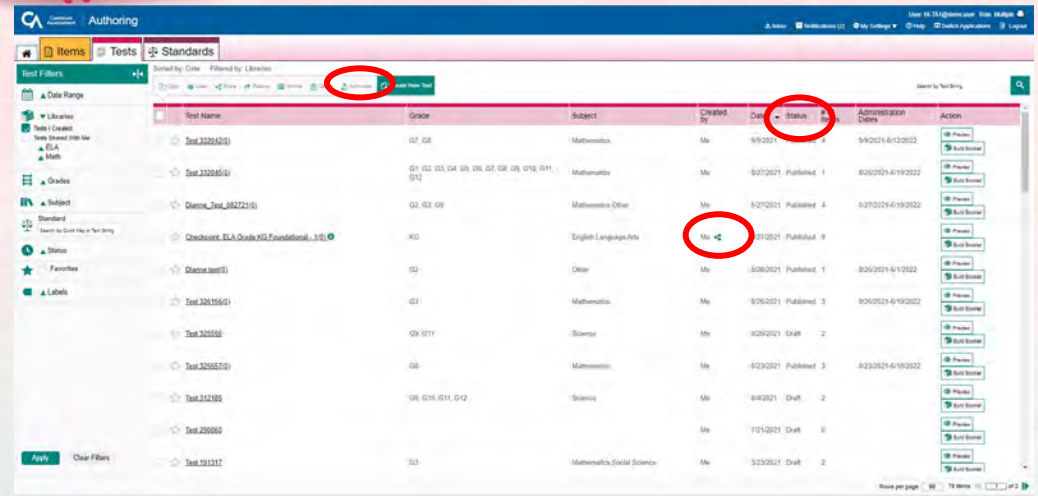


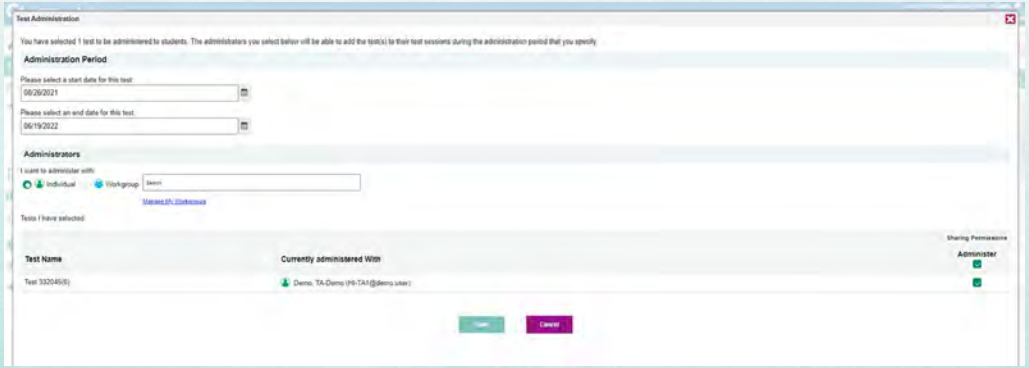



# Publish a Test

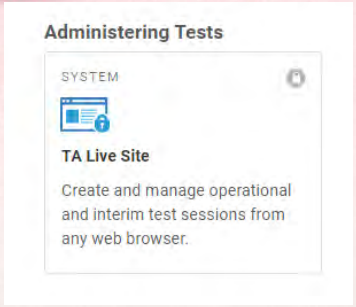


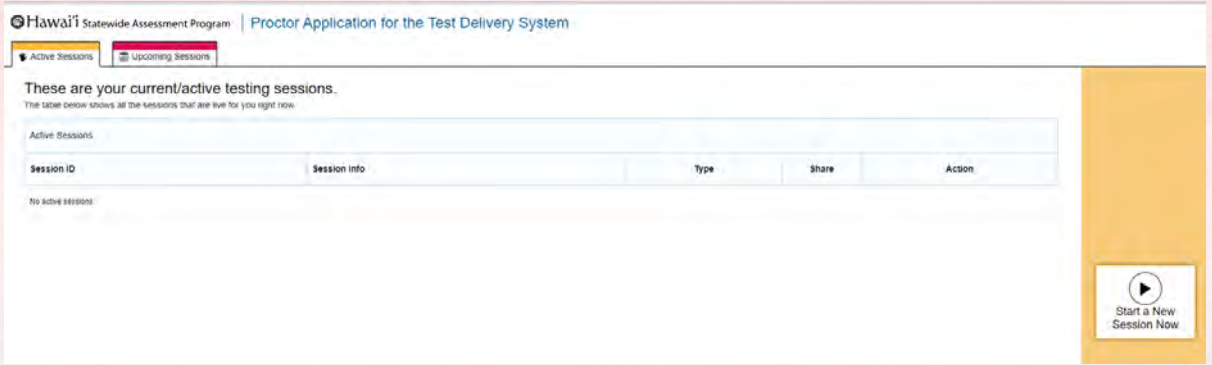
# Administering a Test

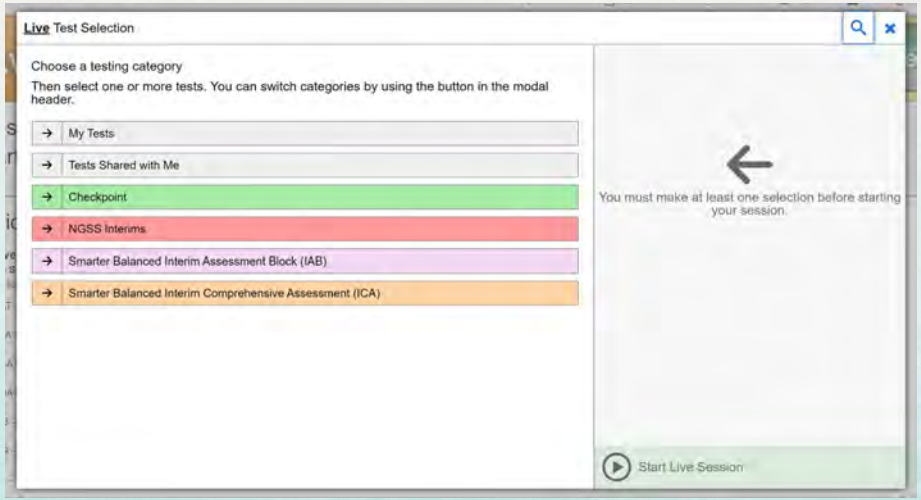


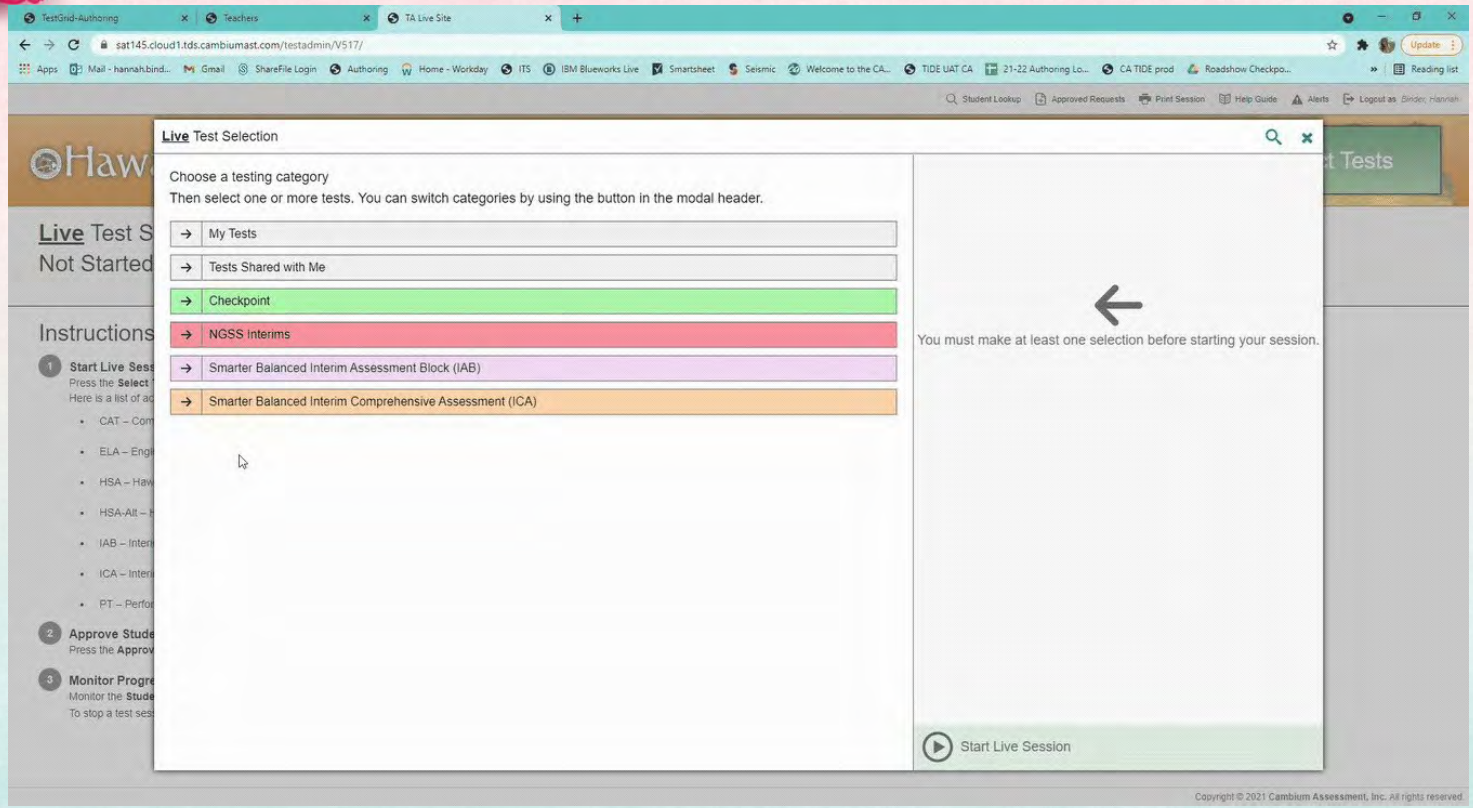
# Administering Checkpoint Forms





# Administering Checkpoint Forms to Students



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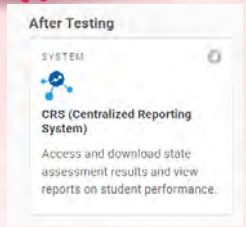


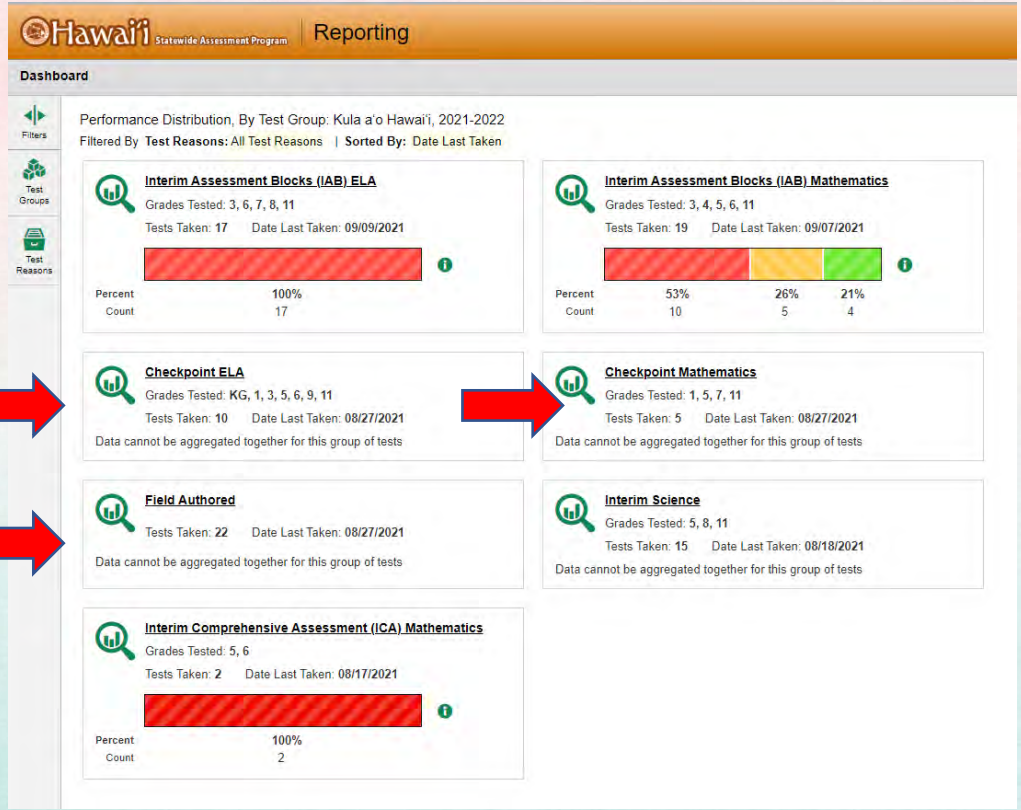

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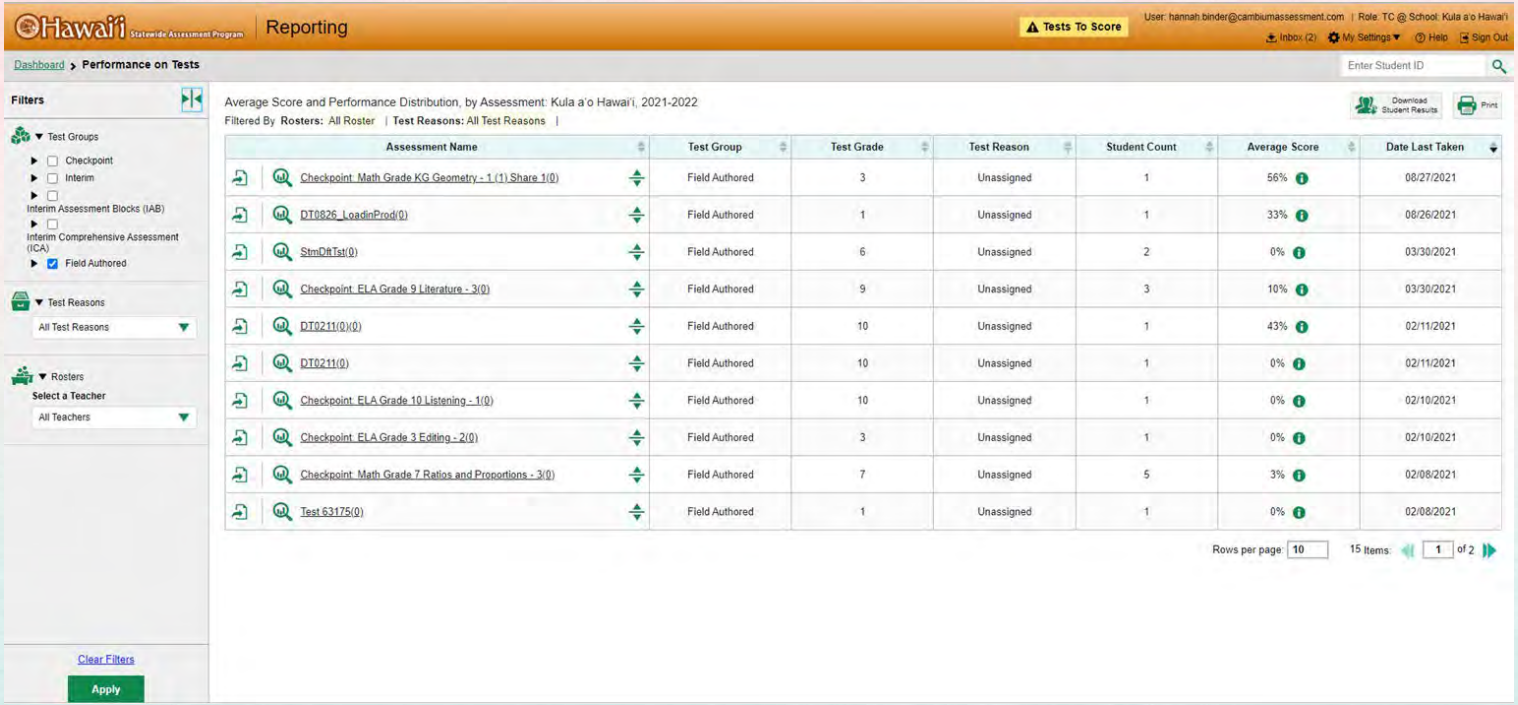

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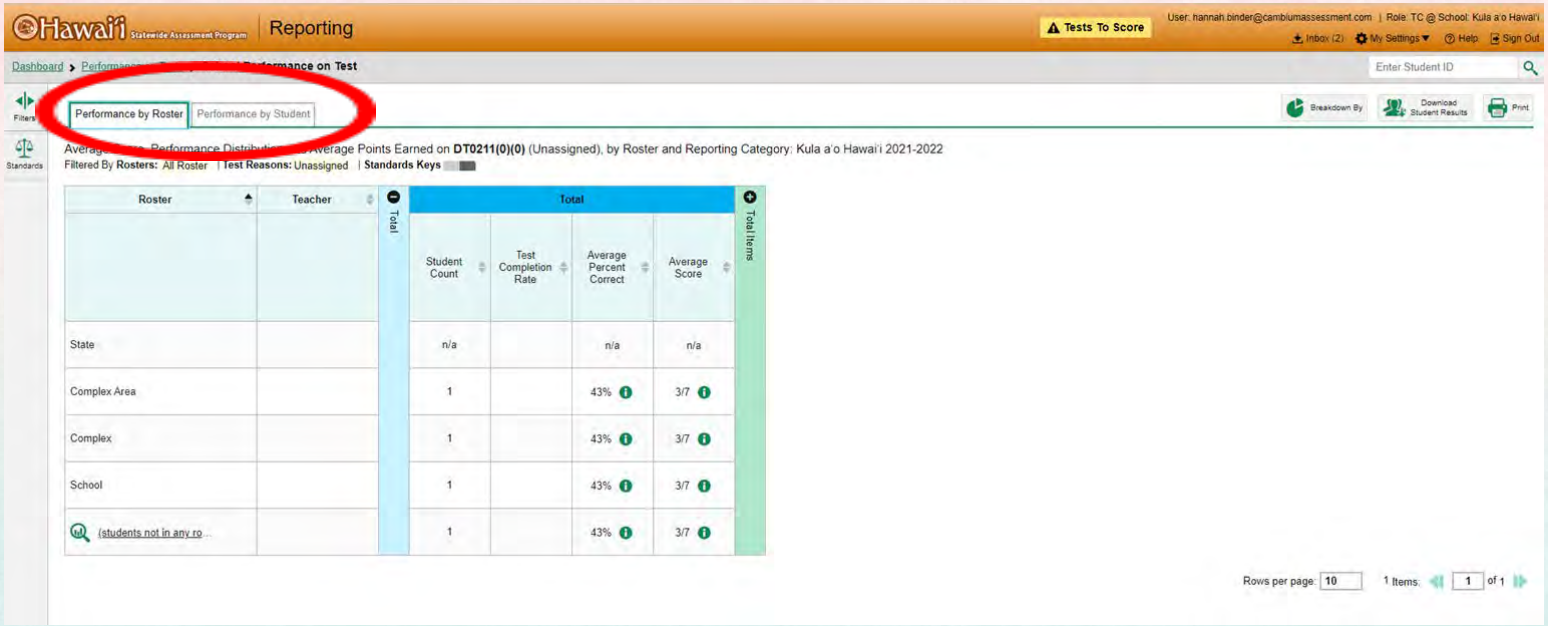
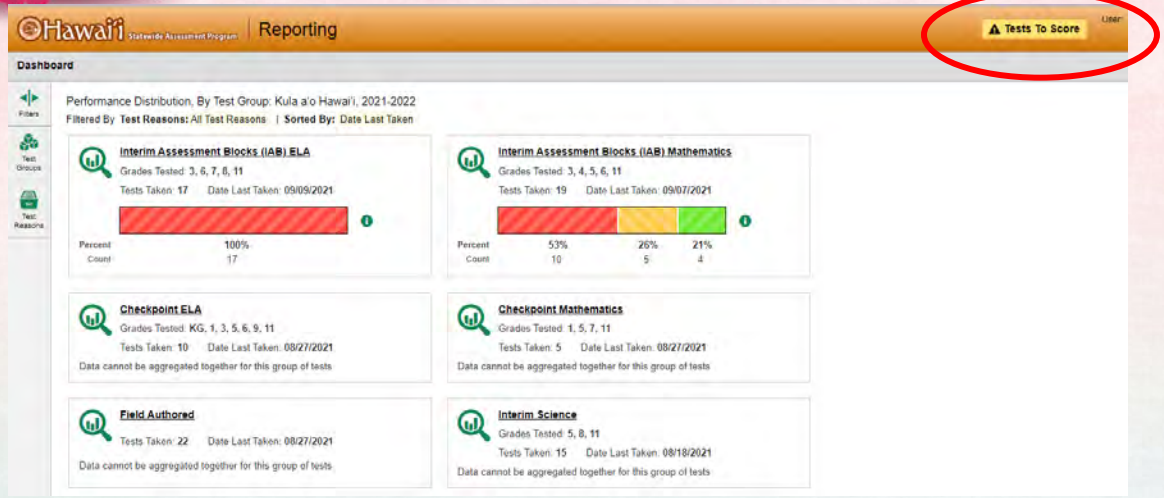
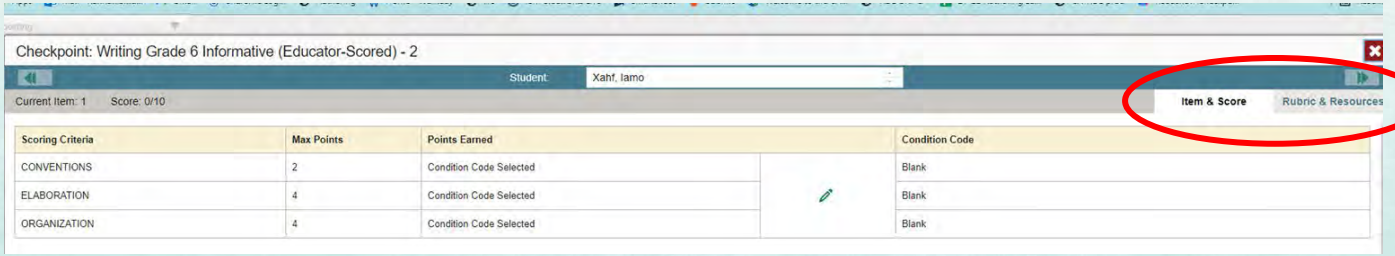


# After Testing



# Checkpoint Questions

Frequently Asked Questions:

- How do I share tests/items?
  - Tests/items can be shared to individual users at your school/complex area using the Share button at the top of the respective tab in Checkpoint. Groups of users can be created called “Work Groups” to allow you to share with multiple users at once.
- Why are the Smarter Balanced Interim and NGSS Interim libraries separate from the other libraries and unable to be printed?
  - The agreement for usage of Smarter Balanced and NGSS interim items within Checkpoint permitted the use of the items as long as it was guaranteed that their items would be kept separate from other items that had not gone through their rigorous item review process. Printing these items is disabled because it could potentially allow the inclusion of these items alongside other test items that are not included in these libraries.

# Checkpoint Questions

Do you have any questions?

# Presentation End

Thank you all for coming!